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C. Maey

FINANCE COMMITTEE MINUTES

The March 22, 2012 meeting of the Orleans Finance Committee (FinCom) was convened by Chairman Ms. Gwen Holden-Kelly at 7:00 p.m. in the Nauset Room of the Orleans' Town Hall. Present constituting a quorum were Members Mr. Mark Carron, Mr. John Hodgson, Mr. Paul Rooker, Mr. Rick Sigel and Mr. William Weil. Members absent were Mr. Ed Barr, Mr. Dale Fuller, and Mr. Larry Hayward.

Guests:

Mr. Jon Fuller, Selectmen liaison

Public Comment

None

Review of Handouts 00:40 on Video Tape

Chairman Ms. Gwen Holden-Kelly supplied the Board of Selectmen (BOS) meeting coverage schedule from March 28 to June 20th, a letter from the Town of Eastham concerning the Rock Harbor classification along with notes of a meeting that was held on January 31, 2012, and last year's FinCom report to the town. Ms. Holden-Kelly stated that the letter to the BOS concerning our recommendations with the FY14-18 CIP was sent. Ms. Holden-Kelly reminded us that the BOS meeting to vote on the FY13 Budget, vote on the FY14-18 CIP, review and approve the annual and special town meeting warrant articles, and vote to approve debt exclusion ballot question for FY13 Capital projects will be held on Tuesday March 27th at 9:00AM at Town Hall.

Approval of Minutes 6:50 on Video Tape

On a motion made by Mr. Weil, seconded by Mr. Hodgson, the minutes of the March 8th Finance Committee meeting was approved 6-0-0.

On a motion made by Mr. Carron, seconded by Mr. Hodgson, the minutes of the March 15th Finance Committee meeting was approved 5-0-1 with Mr. Weil abstaining.

FY13 Budget Reviews 8:05 on Video Tape

Mr. Weil reported that Chief Bill Quinn has made corrections to the Appendix C Resource Sheet description fields that were in error. Also Chief Quinn updated the vehicle list to show the correct year and model names that were listed incorrectly. No changes in the budgeted dollar amount fields were necessary as they were all correct. Chief Quinn reported that the twenty five year old backup generator has logged 520 hours of usage. The non union overtime budget line (1220001-511800) showing expended



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funds in 2011 in the amount of \$4921 and 2012 in the amount of \$4762 (to date) are the Deputy Chief's actual overtime incurred as per Mr. David Withrow.

Mr. Weil stated that Chief Quinn reported at the BOS meeting yesterday that his overtime budget is currently \$55,000 in the deficit and that a thirty eight year veteran fire department employee has submitted his retirement papers to be effective next month.

There was a discussion concerning the overtime pay and the fact that when a fireman is called in they automatically receive a minimum of four hours pay. Mr. J. Fuller stated that the fire department union workers' contract is still in negotiation and they hope to have a new contract approved this year.

Ms. Gwen-Holden stated that we need to identify all the factors that comprise the fire department's union overtime budget including workers compensation.

Review Warrant Articles 29:58 on Video Tape

It was noted that the BOS will be meeting to review the warrant articles this coming Tuesday at 9:00AM. Ms. Gwen-Holden will ask Ms. Margie Fulcher if the finance committee members can ask questions from the audience during that meeting.

On a motion made by Mr. Sigel, seconded by Mr. Carron, the five boiler plate warrant articles "To accept reports of the Town Committees", "Accept transportation bond bill funds", "Holding State harmless for work", "Authorization to sell surplus equipment and accept gifts", and "Adopt MGL Ch 71 Sec 16B – Ass't Formula Nauset Regional Schools" were approved 6-0-0.

On a motion made by Mr. Carron, seconded by Mr. Weil, the warrant article to "Fund the CPA program projects" was approved 6-0-0.

On a motion made by Mr. Carron, seconded by Mr. Hodgson, the warrant article to "Fund water quality drainage improvements" in the amount of \$150,000 was approved 6-0-0.

On a motion made by Mr. Carron, seconded by Mr. Hodgson, the warrant article to "Fund Town pavement management program" in the amount of \$300,000 was approved 6-0-0.

A motion made by Mr. Carron, seconded by Mr. Rooker concerning the funding for the water tank #1 article was withdrawn after a discussion identified that we need to read the details of the article before the committee could vote on it.

On a motion made by Mr. Carron, seconded by Mr. Sigel, the warrant article to "Fund July 4th Celebration activities" in the amount \$8,000 was approved 6-0-0.



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On a motion made by Mr. Carron, seconded by Mr. Rooker, the warrant article to "Fund elected officials salaries" in the amount \$5,350 was approved 5-0-1 with Mr. Hodgson abstaining.

On a motion made by Mr. Carron, seconded by Mr. Weil, the warrant article to "Transfer water reserve for appropriations to water service connection account" was approved 6-0-0.

The Elementary School Playground Funding Article in the amount of \$250,000 was discussed at length. It was decided that Ms. Holden-Kelly will ask the school committee if we can meet with them to answer questions that we have before we vote on the Article as we do not have an estimated cost breakdown of the project. It was noted that they have received \$40,000 in donations towards the project.

The committee agreed that we need to see the wording of all the remaining Articles before we vote on them.

FinCom Annual Statement Letter: 117:10 on Video Tape

The committee discussed issues that we should address in our FinCom 2012 Report to the Town. Items such as the economy, assessed property valuations, sustainability of our schools, debt management, protecting our natural resources, affordable housing, the need to act in a cost effective waste water management program, the high cost per student in our elementary school, and facility maintenance issues are some of the major items we should cover in our report.

Adjournment: 165:03 on Video Tape

There being no further business before the committee the meeting was adjourned at 9:45 p.m.

Respectfully submitted

William Weil

Secretary

Next Meetings:

BOS Special Budget Meeting March 27, 2012 at 9:00 am in the Nauset Room at the Town Office Building.

FinCom meeting March 29, 2012 at 7:00 pm in the Nauset Room at the Town Office Building.



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Follow-Up Items

- Discussion of adequacy of existing business management resources in Fire Department and consideration of possible FinCom recommendation to the Board of Selectmen on this issue
- Chief Quinn – report on Brewster’s use of a new ambulance using an existing box
- Better understanding of the flow of income generated by fees.
- Review merits of staying involved in the Old Kings Highway Historical District
- Financial concerns with vehicle and equipment replacement list
- Discussion of possible FinCom recommendation to the Board of Selectmen regarding filling position of Water Superintendent
- Turn back issue averages \$500,000
- Tour the Water Facility